

# Corona traffic light: Orange regarding teaching and examinations starting from 3 November 2020

The regulations for teaching and examinations for the traffic light status orange at Graz University of Technology are supplemented by the following measures:

## Courses and exams

- All courses and exams that can be held digitally must be held as distance learning courses (e.g. lectures, the lecture part of lectures with exercises, laboratory preparations, laboratory reports).
  - Working on site is only possible in defined exceptions:
    - Exceptions include e.g. parts of courses where students must use special infrastructure on site at Graz University of Technology (e.g. laboratory equipment, model-making workshop, testing equipment, etc.) can be carried out in presence. The lecturer decides if no digital alternative is possible.
    - Courses (especially the course type 'lecture'), where only the lecturer uses special infrastructure, are not considered an exception. Please use recording or streaming without the presence of students on site.
    - A safety and hygiene concept<sup>1</sup> must be available. This must be presented to the Dean of Studies of the Faculty upon request.
    - A separate notification or approval is not necessary.
- [NEW from 04.11.2020]
- On site examinations may only take place if there is no alternative, i.e. if the virtual holding of the examination does not make sense and is not expedient for pedagogical and formal reasons. If, in addition to centrally organised on-site examinations, further on-site examinations are necessary during the examination weeks, these must be organised by the institutes themselves and are subject to the [regulations of decentrally organised attendance examinations](#). [NEW from 04.11.2020]

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<sup>1</sup> Usually the safety and hygiene concept includes the following points:

- Name of the institute/laboratory
- Naming of the course and the course type
- Naming of the persons who are admitted to the course
- Maximum number of people who can be present at the same time in order to comply with the distance regulations
- Which premises are used
- How do you ensure that regulations regarding distance and hygiene are observed
- Information on how your colleagues have been trained in the necessary hygiene regulations (please make sure that these regulations can be observed, for example by providing soap, disinfectant or mouth protection)
- Which regulations apply to encounters in social rooms or are their use permitted at all
- Responsible contact person at the institute / OU, who approves and is responsible for this work
- Further specifications can be made by the dean

- Examinations before a committee, final master/diploma examinations and doctoral examinations are generally held virtually but can be conducted in person by agreement between the parties involved. [NEW from 04.11.2020]
- The central examination calendar will be continued as planned currently.
- The implementation of additional attendance dates during the transition phase until 09 November 2020 is not permitted.
- If on site appointments last until 8 p.m. or longer, the lecturer will issue a confirmation of attendance to the participating students. [NEW from 04.11.2020]

### **Zeichensäle and Studios**

- Zeichensäle (drawing studios) and other studios can remain open with a maximum occupancy of 15m<sup>2</sup> per person, provided that a hygiene and safety concept is in place. Zeichensäle will be informed of these requirements. In the case of studios, the responsible Dean of Studies checks that the regulations are observed.
- The opening hours are 07:00 a.m. to 7 p.m, Monday to Saturday.

### **Learning rooms and IT learning centres**

- Learning rooms and IT learning centres are closed at least until 30 November 2020.

### **Reading areas in the libraries**

- The libraries remain open. The opening hours of the main library are daily from 08:30 to 18:00 hrs, those of the NAWI specialist library and Inffeld specialist library Monday to Thursday daily from 08:30 to 18:00 hrs and Friday from 08:30 to 13:00 hrs. [NEW from 04.11.2020]
- The learning and reading areas in the libraries will also remain open.
- Please note that access to the library buildings is only possible with a TU Graz card or key. Please also use the contactless loan and return facilities. All information is available at [www.tugraz.at/go/bibliothek](http://www.tugraz.at/go/bibliothek).

### **Safety and hygiene measures**

- Mouth and nose protection must be worn permanently on the TU Graz campus and during teaching and examinations on site. The protection can only be removed if the distance is greater than two meters. Sufficient ventilation must be provided.
- Students and teachers as well as all other persons involved who belong to a COVID 19 risk group are requested not to participate in any on site teaching or examinations.

These regulations are valid from 3 November 2020. Excursions and field exercises must be cancelled, all other courses and examinations (exceptions see above) have to be converted to digital distance learning by November 9, 2020 at the latest. Lectures should be held digitally from November 3 if possible. During the transition phase until November 9, 2020, the already planned classroom teaching and examination activities can be carried out as necessary, while observing the existing safety and hygiene rules. [NEW from 04.11.2020]